Province of Québec

Municipality of L’Isle-aux-Allumettes

Regular meeting of the Municipal Council of L’Isle-aux-Allumettes held December 5th, 2023 at 7:00 P.M. at the Municipal Office.

The meeting is open to the public and present are his Worship Mayor Corey Spence and Councillors Mariette Sallafranque, Patrick Fleming, Ivan Schryer, Brian Adam, Nancy McGuire and Robert Chafe.

Alicia Jones, Director General, is in attendance.

* + 1. **Opening of meeting**

Mayor Spence welcomes everyone and declares the meeting to be open at 7:00 pm.

1. **Roll call**

All present.

1. **Recording of the sitting**

The current meeting is being audio recorded for administrative purposes.

**4. Adoption of agenda**

188-23/12 Moved by Councillor Adam, seconded by Councillor Sallafranque, to adopt the agenda as presented.

Adopted

**5. Adoption of minutes**

189-23/12 Moved by Councillor Chafe, seconded by Councillor Fleming, to approve the minutes from the last regular Council meeting of November 7th, 2023 as presented.

Adopted

**6. Declaration of Conflict of Interest**

None.

**7. Statement of the Mayor**

The Mayor makes his Statement.

**8. Questions from the public**

*- Ms. Diane Caughey:*

- questions regarding ByLaws and land use planning committees?

- requesting more documentation to be posted on the website?

- asking if the ByLaw for Nuisances from 2017 can be updated?

- voicing concerns about the neighbor and the building materials on the property;

- questioning the building standards and the construction along the Cottage road;

The Mayor and DG respond to the concerns. The Mayor requests a follow-up by the Municipal Inspector.

**9. Correspondence**

None.

**10. Committee Reports**

**Land-use, Urbanism & By-Laws**

Councillor Mcguire, Chair of Land-use, Urbanism and By-Laws committee, gives a verbal report.

190-23/12 *Zoning bylaw 04-2003 - additions*

Moved by Councillor McGuire, seconded by Councillor Fleming, to approve to additions to the Zoning Bylaw 04-2003, relating to minimum lot sizes; that Article 8 of the Specifications include the following:

* *Definitions:*
  + *“Serviced lot”*: a lot, on which a main building is erected or not, which is supplied, or able to be supplied, by a public waterworks and sewer network.
  + *“Partially serviced lot*”: a lot, on which a main building is erected or not, which is supplied or able to be supplied only by a public water or sewer network and which depends, for the other service, on a private drinking water supply or an autonomous wastewater treatment system.
  + *“Unserved lot”*: land or lot that is not supplied with any municipal water/sewer network.
* *Additions*:

In Zones RE1, RE2, P3, RE4, P5, RE6, CM7, C8, CM9, RT10, RE11, P12, CM13, P14, CM15, CM16, I17, CO18, RE19, P20 and RE21:

* + *For serviced lots:* 
    - Minimum surface area is set at 600 m2.
  + *For partially serviced lots:*
    - Minimum surface area is set at 1858 m2.
  + *For unserved lots:*
    - Minimum surface area is same as set in specifications grid for the zone.

Adopted

**Public Works**

Councillor Schryer, Chair of the Public Works committee, gives a verbal report.

*Notice of Motion*

A Draft ByLaw is presented and a notice of motion is given by Councillor Schryer regarding heavy vehicle traffic in the village.

**Community, Culture & Recreation**

Councillor Chafe, Chair of the Community, Culture & Recreation committee, gives a verbal report.

191-23/12 *NFP funding requests for 2024*

Moved by Councillor Chafe, seconded by Councillor Adam, that the following amounts be approved for municipal funding for local non-for-profits for the 2024 year:

* Upper Pontiac Sports Complex:
  + $20,000 - For regular operations
  + $1,800 – For grounds maintenance
* Harrington Community Centre:
  + $2,500, plus in-kind snow removal - For regular operations and tax expenses
* West Pontiac Connects:
  + $3,500 - For support with 2024 program coordination
* Allumette Island Tourism Committee:
  + $1,000 – For regular operations
  + $4,000 – Conditional upon the completion of roof improvement project in 2024
* Chapeau Recreation Association:
  + $4,000 – For annual programming
  + 10% of total (max $18,200) – Conditional upon the completion of the field drainage project in 2024
* Chapeau Young at Heart
  + $3,000 – For 25th anniversary Event
  + (max $5,000) – upon completion of other additional seniors’ programs/activities throughout the year 2024

Adopted

**Revitalization**

Councillor Sallafranque, Chair of the Revitalization committee, gives a verbal report.

192-23/12 *Support PAFIRSPA – Upper Pontiac Sports Complex*

It was moved by Councillor Sallafranque and seconded by Councillor Fleming :

- THAT the Municipal Council of L'Isle-aux-Allumettes support the project of the Upper Pontiac Sports Complex for the project: Replacement of the refrigeration system components and insulation of the ceiling so that it may benefit from financial assistance from the Ministère de l'Éducation within the framework of the Programme d'aide financière aux infrastructures récréatives, sportives et de plein air (PAFIRSPA).

- THAT the municipal council undertake to enter into an agreement with the UPSC for the project: Replacement of the refrigeration system components and insulation of the ceiling to ensure that the complex accessible to the entire population.

Adopted

193-23/12 *Support PAFIRSPA – Chapeau Recreation Association*

It was moved by Councillor Sallafranque and seconded by Councillor Fleming :

- THAT the Municipal Council of L'Isle-aux-Allumettes support the project of the Chapeau Recreation Association for the project: Drainage Project from Sports and Recreation Centres so that the latter may benefit from financial assistance from the Ministère de l'Éducation within the framework of the Programme d'aide financière aux infrastructures récréatives, sportives et de plein air.

- THAT the municipal council undertake to enter into an agreement with the Chapeau RA for the project: Drainage project at the sports and recreation centers, so that the latter may be accessible to the entire population.

Adopted

194-23/12 *Accessibility Fund*

Moved by Councillor Sallafranque, seconded by Councillor Chafe, that the Municipality authorize the Director General to sign the application for financial assistance from Employment and Social Development Canada for the Accessibility Fund – Major projects - for the development of accessible municipal parks and public spaces, as discussed.

Adopted

**Public Security**

Councillor Fleming, Chair of the Public Security committee, gives a verbal report.

195-23/12 *Fit testing Services – Intermunicipal agreement with MRC Pontiac*

WHEREAS CSI-2023-09-03 recommendation of the MRC Pontiac fire safety committee (CSI) concerning the implementation of a fit-testing service for the facepieces of SCBAs and respiratory protection masks worn by MRC municipal employees;

WHEREAS resolution C.M. 2023-11-27 adopted by the regional council of the MRC Pontiac;

WHEREAS that this request will be the subject of a grant application to the MAMH under Component 4 - Support for intermunicipal cooperation of the Fonds régions et ruralité (FRR);

WHEREAS the draft agreement has been presented to the municipal council;

It is proposed by Councillor Fleming, seconded by Councillor Chafe, and resolved that the Municipality of L’Isle-aux-Allumettes, on behalf of the Pontiac Ouest Fire Safety Service, wishes to participate in the intermunicipal agreement for the fit-testing service for the facepieces of its employees' SCBA and respiratory protection masks and authorizes the Mayor, and the Director General, to sign all documents related to the agreement on behalf of the Municipality.

Adopted

196-23/12 *Request for financial assistance – Fit test project MRC Pontiac*

WHEREAS the Municipality has taken note of the Guide intended for organizations concerning Component 4 - Support for intermunicipal cooperation of the Fonds régions et ruralité;

WHEREAS the 18 municipalities of the MRC Pontiac wish to present a project for the implementation of a fit-testing service for the facial pieces of SCBAs and respiratory protection masks for employees of the municipalities of the MRC Pontiac within the scope of Component 4 - Support for intermunicipal cooperation of the Fonds régions et ruralité;

THEREFORE it is proposed by Councillor Fleming, seconded by Councillor Chafe, and resolved that the present resolution be adopted as follows:

- The Council of the Municipality of L’Isle-aux-Allumettes undertakes to participate in the project to implement a fit-testing service for the facial piece of SCBAs and respiratory protection masks worn by employees of the municipalities of the Pontiac MRC and to assume part of the costs from its share (no direct financial payment);

- The Council authorizes the project to be submitted under Component 4 - Support for intermunicipal cooperation of the Fonds régions et ruralité;

- The Council appoints the MRC Pontiac as the organization responsible for the project.

Adopted

**Administration**

Councillor Adam, Chair of the Administration committee, gives a verbal report.

The Council members complete and sign their annual Declaration of Pecuniary Interests as required by the Ministry of Municipal Affairs.

197-23/12 *CLSC Rental Agreement*

Moved by Councillor Adam, seconded by Councillor Schryer, to approve the renewal of the rental agreement for the CLSC Chapeau, with the CISSSO, for a period of 10 years as per the conditions presented; and to authorize the Mayor and the Director General to sign the agreement.

Adopted

198-23/12 *Council meeting schedule 2024*

WHEREAS section 148 of the Municipal Code provides that the Council must establish, before the beginning of each calendar year, the scheulde of its regular sittings for the next year, by setting the date and time of each one;

It is therefore moved by Councillor Adam, seconded by Councillor Sallafranque, and resolved:

THAT the following schedule of regular Council meetings for L’Isle-aux-Allumettes for the year 2024 be adopted. These sittings will be held on the following dates and begin at 7:00pm at the Municipal Office:

* January 16th - July 2nd
* February 6th - August 6th
* March 5th - September 3rd
* April 2nd - October 1st
* May 7th  - November 5th
* June 4th  - December 3rd

THAT public notice of the contents of this schedule will be published at the Municipal Office as well as online on its website.

Adopted

199-23/12 *Pontiac Journal Advertising Budget 2024*

Moved by Councillor Adam, seconded by Councillor Fleming, to approve the Pontiac Journal advertising budget for 2024, for a total amount of $965, as discussed.

Adopted

200-23/12 *Cost-of-living increase- Staff 2024*

Moved by Councillor Adam, seconded by Councillor McGuire, to approve a cost-of-living increase of 3% for staff wages, as discussed.

Adopted

201-23/12 *Cost-of-living increase- Council 2024*

Moved by Councillor Adam, seconded by Councillor Sallafranque, to approve a cost-of-living increase of 3% for Council remuneration, as discussed.

FOR: AGAINST:

Brian Adam Robert Chafe

Ivan Schryer Nancy McGuire

Mariette Sallafranque Patrick Fleming

The Mayor votes in Favour of the Motion.

Adopted on Division

202-23/12 *Summer Student grants*

Moved by Councillor Adam, seconded by Councillor Fleming, to make an application for funding for two summer student positions, through the Canada Summer Jobs program, and to authorize the Director General to make the request.

Adopted

**11. Review of monthly payables**

The list of accounts payables for the month of November is presented.

**12. Questions from the public**

None.

**13. Varia**

* *Bill C15 – healthcare*

Councillor Mcguire expresses concern about the local impact of the proposed centralization of healthcare in Quebec and is requesting the the MRC Pontiac regional Council discuss at their table.

The Mayor agrees to bring the topic forward.

203-23/12 *Appointments to Committees*

Moved by Councillor Adam, seconded by Councillor Sallafranque, to re-appoint all Council members to their respective committees for the remainder of their term.

Adopted

**14. In camera session**

Not required.

**15. Date of next meeting**

The next regular meeting will be held on Tuesday, January 16th, 2024 at 7:00p.m. at the Municipal office.

The Special Meeting for the Adoption of the 2024 Budget will be held on Tuesday, December 12th, 2023 at 7:00p.m. at the Municipal office.

**16. Closing of meeting**

204-23/12 Moved by Councillor Fleming and seconded by Councillor Chafe that the meeting be adjourned at 8:05pm.

Adopted

Director General / Clerk-treasurer Mayor

I, *Corey Spence, Mayor*, certify that the signing of these minutes is equivalent to the signature by me of all the resolutions it contains, according to section 142 (2) of the Municipal Code.

*La version française est la version officielle - The French version is the official version*