Province of Québec

Municipality of L’Isle-aux-Allumettes

Regular meeting of the Municipal Council of L’Isle-aux-Allumettes held October 3rd, 2023 at 7:00 P.M. at the Municipal Office.

The meeting is open to the public and present are his Worship Mayor Corey Spence and Councillors Mariette Sallafranque, Patrick Fleming, Ivan Schryer, Brian Adam, Nancy McGuire and Robert Chafe.

Alicia Jones, Director General, is in attendance.

* + 1. **Opening of meeting**

Mayor Spence welcomes everyone and declares the meeting to be open at 7:00 pm.

1. **Roll call**

All present.

1. **Recording of the sitting**

The current meeting is being audio recorded for administrative purposes.

**4. Adoption of agenda**

145-23/10 Moved by Councillor Adam, seconded by Councillor Schryer, to adopt the agenda as presented.

Adopted

**5. Adoption of minutes**

146-23/10 Moved by Councillor Sallafranque, seconded by Councillor Chafe, to approve the minutes from the last regular Council meeting of September 5th, 2023 as presented.

Adopted

**6. Declaration of Conflict of Interest**

None.

**7. Statement of the Mayor**

The Mayor makes his Statement.

**8. Questions from the public**

*- Stéphane Gauthier & Debbie Laurin:*

- questions regarding minor derogation request;

- concerns regarding the neighbors building construction;

- questions regarding beavers and water course maintenance.

The Mayor responds that all these concerns will be directed to the Municipal Inspector for follow-up.

*- Stephanie McGuire & Jennifer Gagnon:*

- questions regarding minor derogation request

- questions the reason for the delay in her request.

**9. Correspondence**

* *Letter from Bouffe Pontiac regarding their annual food drive*

147-23/10 *Food Drive – Pembroke Road*

Moved by Councillor Chafe, seconded by Councillor Sallafranque, to approve the request by Bouffe Pontiac for their annual food drive to be held on December 7th, 2023 at the corner of the Pembroke Road and Route 148.

Adopted

**10. Committee Reports**

**Land-use, Urbanism & By-Laws**

Councillor Mcguire, Chair of Land-use, Urbanism and By-Laws committee, gives a verbal report.

148-23/10 *Minor Variance*

Moved by Councillor McGuire, seconded by Councillor Fleming, to approve the request for a minor variance, for the minimum frontage size, for lot # 4 785 951, as discussed.

Adopted

**Public Works**

Councillor Schryer, Chair of the Public Works committee, gives a verbal report.

149-23/10 *Holdback and extras*

Moved by Councillor Fleming, seconded by Councillor Sallafranque, to ensure that the 10% holdback is withheld, as well as additional holdbacks for the sidewalks/borders, from Entreprises GNP; until after the spring thaw; and once the Engineers give final approval, as discussed.

Adopted

150-23/10 *Borrowing ByLaw 2023-006 – Water & Sewer Loan*

WHEREAS this by-law is adopted in accordance with article 1061 of the Municipal Code of Quebec;

WHEREAS it has become necessary to complete the major renewal work on the potable water and sanitary sewer networks, as well as the repairing the roads; according to the 2016 Municipal Services Intervention Plan;

WHEREAS the Municipal council has resolved to complete only the sections in the lower part of the village (Front, Rochon and Centennial streets) as well as St-Jacques street, as indicated in resolution #054-22/03;

WHEREAS the Municipality received confirmation of the revised grant from the Ministry of Municipal Affairs dated February 24, 2022, as part of the Municipal Water Infrastructure Fund (FIMEAU), for a maximum amount of $ 3,093,925, for the sections indicated;

WHEREAS the Municipality awarded a contract for all of the planned work to Entreprises GNP, for an amount of $ 5,724,171 plus applicable taxes, as described in the tender submission form;

WHEREAS the Municipality has accepted the offers of services for engineering supervision, technician and soil management, for a total estimated amount of $193,630, plus applicable taxes;

WHEREAS the total cost of this work, with taxes payable by the municipality, is estimated at $6,212,950;

WHEREAS it is necessary to take out a loan to cover the cost of the work;

WHEREAS a Notice of motion was given by Councillor Schryer at the regular Council meeting of September 5th, 2023 and that the draft by-law was tabled at this same meeting;

It is proposed by Councillor Schryer, seconded by Councillor Adam, and resolved that By-law #2023-006 for the execution of municipal work in potable water and sewer networks and roads, and authorizing a loan, be tabled with the necessary corrections made to the draft, as discussed; and that council orders and decrees the ByLaw according to the Law.

Adopted

151-23/10 *New Intersections*

Moved by Councillor Schryer, seconded by Councillor Chafe, to approve the installation of stop signage for 2 new intersections with at the intersections St-Jacques & Rochon and Rochon & Centennial.

Against: Councillor Sallafranque

Adopted on Division

152-23/10 *Communications with MTQ*

Moved by Councillor Schryer, seconded by Councillor Fleming, to request improved communications between the MTQ offices (local and regional) and the Municipality regarding upcoming work, scheduling, road closures, etc.

Adopted

**Community, Culture & Recreation**

Councillor Chafe, Chair of the Community, Culture & Recreation committee, gives a verbal report.

**Revitalization**

Councillor Sallafranque, Chair of the Revitalization committee, gives a verbal report.

153-23/10 *Tender – Centennial Park drainage*

Moved by Councillor Sallafranque, seconded by Councillor Schryer, to proceed with tender, by invitation, for the drainage and landscaping of the Centennial Park, as discussed.

Adopted

154-23/10 *PAFIRSPA – St-Joseph*

*Resolution to submit a project to the Programme d'aide financière aux infrastructures récréatives, sportives et de plein air (financial assistance program for recreational, sports and outdoor infrastructures)*

Moved by Councillor Sallafranque, seconded by Councillor McGuire and duly resolved :

- THAT the Municipality of L'Isle-aux-Allumettes authorize the submission of the St-Joseph sports field rehabilitation project to the Ministère de l'Éducation within the framework of the Programme d'aide financière aux infrastructures récréatives, sportives et de plein air;

- THAT the Municipality of L'Isle-aux-Allumettes confirm its commitment to pay its share of the project's eligible costs and ongoing operating costs, to assume any cost overruns generated by the work, and not to award any contracts relating to direct costs before obtaining a letter of announcement from the Minister;

- THAT the Municipality of L'Isle-aux-Allumettes designate Alicia Jones, Director General/Clerk-Treasurer, as the person authorized to act on its behalf and to sign all documents relating to the above-mentioned project.

Adopted

**Public Security**

Councillor Fleming, Chair of the Public Security committee, gives a verbal report.

**Administration**

Councillor Adam, Chair of the Administration committee, gives a verbal report.

**11. Review of monthly payables**

The list of accounts payables for the month of September is presented.

**12. Questions from the public**

None.

**13. Varia**

155-23/10 *Remembrance Day Event*

Moved by Councillor Sallafranque, seconded by Councillor Chafe, to approve the hosting of the annual Remembrance Day Ceremony this November 5th, 2023 at the St. Joseph Cenotaph.

Adopted

*Other items discussed and deferred to committee:*

* *Sikorski Road*
* *Truth & Reconciliation Week*
* *Letter from Jim & Lois Tierney*
* *West Pontiac Connects request for funding*

**14. In camera session**

156-23/10 Moved by Councillor Adam, seconded by Councillor Sallafranque, to proceed with the discussions in-camera, at 9:35pm

Adopted

157-23/10 Moved by Councillor Adam, seconded by Councillor Sallafranque, to return to the meeting in-progress, at 10:05pm

Adopted

158-23/10 *Request legal opinion*

Moved by Councillor Sallafranque, seconded by Councillor Adam, to request a presentation by the representatives of Emploi Quebec regarding their wage subsidy program and to request a formal legal opinion regarding the possibility of hiring the arena staff by the municipality.

Adopted

159-23/10 *Engineering position*

Moved by Councillor Fleming, seconded by Councillor Adam, to approve the posting of an engineering position, as discussed.

Adopted

**15. Date of next meeting**

The next regular meeting will be held on Tuesday, November 7th, 2023 at 7:00p.m. at the Municipal office.

**16. Closing of meeting**

160-23/10 Moved by Councillor Fleming and seconded by Councillor Adam that the meeting be adjourned at 10:10pm.

Adopted

Director General / Clerk-treasurer Mayor

I, *Corey Spence, Mayor*, certify that the signing of these minutes is equivalent to the signature by me of all the resolutions it contains, according to section 142 (2) of the Municipal Code.

*La version française est la version officielle - The French version is the official version*