Province of Québec

Municipality of L’Isle-aux-Allumettes

Regular meeting of the Municipal Council of L’Isle-aux-Allumettes held June 7th, 2022 at 7:00 P.M. at the Harrington Community Centre, due to ongoing renovation at the Municipal Office.

The meeting is open to the public and present, in-person, are his Worship Mayor Corey Spence and Councillors Mariette Sallafranque, Patrick Fleming, Ivan Schryer, Nancy McGuire, Brian Adam and Robert Chafe.

Alicia Jones, Director General, is in attendance.

* + 1. **Opening of meeting**

Mayor Spence welcomes everyone and declares the meeting to be open at 7:00 pm.

1. **Roll call**

All members of Council are present.

1. **Recording of the sitting**

The current meeting is being audio recorded for administrative purposes.

**4. Adoption of agenda**

107-22/06 Moved by Councillor Sallafranque, seconded by Councillor Chafe, to adopt the agenda as presented.

Adopted

**5. Adoption of minutes**

108-22/06 Moved by Councillor Adam, seconded by Councillor Fleming, to approve the minutes from the last regular Council meeting of May 3rd, 2022 as presented.

Adopted

**6. Declaration of Conflict of Interest**

Councillor Chafe declares conflict for the discussions regarding the hiring of the Community Development Officer.

**7. Statement of the Mayor**

The Mayor makes his Statement.

**8. Questions from the public**

None.

 **9. Correspondence**

* *Request by family of property 4 604 368 regarding fines:*

109-22/06 Moved by Councillor Sallafranque, seconded by Councillor McGuire, to waive the interest and penalties, with regards to the outstanding fine, that have been applied to account bearing lot #4 604 368; however the actual fine of $1,000 remains due and must be paid within 30 days of issuance of notice by the Director General.

Adopted

* *Request from Pontiac Journal for advertising*

110-22/06 Moved by Councillor Schryer, seconded by Councillor Sallafranque, to approved the congratulatory advertising for a local business, as discussed.

Adopted

 **10. Committee Reports**

**Land-use, Urbanism & By-Laws**

Councillor Mcguire, Chair of Land-use, Urbanism and By-Laws committee, gives a verbal report. The following recommendations are presented to Council.

111-22/06 *Final Notice – Nuisance property Lot # 5 143 417*

Moved by Councillor McGuire, seconded by Councillor Chafe, to authorize the Municipal Inspector to issue a final notice to lot # 5 143 417, for Nuisance ByLaw infractions, and to proceed with legal action if required, as discussed.

Adopted

112-22/06 *Final Notice – Nuisance property Lot # 4 604 134*

Moved by Councillor McGuire, seconded by Councillor Chafe, to authorize the Municipal Inspector to issue a final notice to lot # 4 604 134, for Nuisance ByLaw infractions, and to proceed with legal action if required, as discussed.

Adopted

113-22/06 *Subdivision request*

Moved by Councillor McGuire, seconded by Councillor Fleming, to request 5% in value of land for the subdivision of lot # 4 786 584, as discussed.

Adopted

114-22/06 *CPTAQ subdivision request*

Moved by Councillor McGuire, seconded by Councillor Fleming, to support the property owners’ request to the CPTAQ to divide lots bearing # 4 605 115, 4 604 627 et 5 143 258, as discussed.

FOR: AGAINST:

 McGuire Adam

 Fleming

 Schryer

 Chafe

 Sallafranque

Adopted on Division

115-22/06 *CPTAQ usage change request*

Moved by Councillor McGuire, seconded by Councillor Sallafranque, to make a formal request to the CPTAQ to include a residential usage on the municipal lot bearing # 4 785 947, as discussed.

Adopted

116-22/06 *FAQ Sheet regarding Transitory Regime for management of flood plains*

Moved by Councillor McGuire, seconded by Councillor Fleming, to approve the posting of the FAQ Sheet regarding the requirement of the Provincial requirements regarding new floodplain regulations on the municipal website, and to support the Municipal Inspector in his efforts to enforce these said regulations.

Adopted

**Public Works**

Councillor Schryer, Chair of the Public Works committee, gives a verbal report. The following recommendations are presented to Council.

117-22/06 *Tender Results - Surface Treatment*

The following bids were received from the public tender for surface treatment on municipal roads, in collaboration with the Municipality of Chichester, contract #2022-ALLU-002:

Bidder: Total price:

Entreprises Bourget $276,559.86

Franroc – Sintra $258,543.02

Moved by Councillor Schryer, seconded by Councillor Adam, to accept the lowest compliant bid for the surface treatment of municipal roads for the year 2022, as submitted by Sintra; with the Municipality of Chichester, as discussed.

Adopted

118-22/06 *Tender Results – Culvert Install St-Jacques*

The following bids were received from the tender by invitation for the installation of culverts on St-Jacques street, contract #2022-ALLU-003:

Bidder: Total price:

JWK Construction $ 96,476.00

M.Kidd & Sons $ 79,164.80

Moved by Councillor Schryer, seconded by Councillor Sallafranque, to accept the lowest compliant bid for the culvert installation, as submitted by M. Kidd & Sons, as discussed.

Adopted

119-22/06 *Yellow Lines*

Moved by Councillor Schryer, seconded by Councillor Chafe, to proceed to tender by invitation for the painting of the yellow lines on the Municipal roads, as discussed.

Adopted

120-22/06 *Funding request – Local road assistance – recovery and acceleration (PIRRL)*

WHEREAS the Municipality of L'Isle-aux-Allumettes has taken note of the terms of the Recovery and Acceleration section of the Local Roads Assistance Program (PAVL) and undertakes to respect them;

WHEREAS the interventions referred to in the application for financial assistance concern level 1 and/or 2 local roads and that, where applicable, those aimed at the Recovery component are provided for in the five-year or three-year intervention plan approved by the Ministry of Transport;

WHEREAS only work carried out after the date indicated on the announcement letter is eligible for financial assistance;

WHEREAS the municipality undertakes to obtain the necessary funding for the realization of the entire project, including the portion of the Ministry;

WHEREAS the municipality's Director General, Ms. Alicia Jones, represents the municipality with the Ministry in the context of this file;

WHEREAS the municipality chooses to establish the source of calculation of the financial assistance according to the option of a detailed estimate of the cost of the work;

FOR THESE REASONS, on the proposal of Councillor Schryer, seconded by Councillor Sallafranque, it is unanimously resolved and adopted that the council of L'Isle-aux-Allumettes authorizes the request for financial assistance for eligible work, confirms its commitment to have this work carried out in accordance with the procedures in force, acknowledging that, in the event of non-compliance with these, the financial assistance will be terminated, and certifies that the Director-General is duly authorized to sign any document or agreement to that effect with the Ministry of Transport.

Adopted

121-22/06 *Funding request – PRIMEAU Part 1.1*

WHEREAS the municipality wishes to complete preliminary studies, plans and specifications for new pipes in the Centennial sector;

WHEREAS the municipality has taken note of the Guide on the PRIMEAU program and must respect all the terms of this guide that apply to it.

It is moved by Councillor Schryer, seconded by Councilor McGuire and therefore resolved that:

* The municipality agrees to respect all the terms of this guide that apply to it;
* The municipality agrees to pay its share of eligible costs and ongoing operating costs associated with its project in the PRIMEAU program;
* The municipality confirms that it assumes all ineligible costs and cost overruns associated with its project in the PRIMEAU program;
* The municipal council authorizes the submission of the application for financial assistance to the PRIMEAU program.

Adopted

122-22/06 *MTQ Grant – 2022 annual Maintenance – ​​File # LXV87389*

WHEREAS the Municipality of L'Isle-aux-Allumettes is aware of the terms for financial assistance submitted under the local road assistance program (PAVL) and undertakes to respect them;

WHEREAS the municipality has read the financial assistance agreement, has signed it and undertakes to respect it;

FOR THESE REASONS, upon Councilor McGuire's proposal, seconded by Councilor Adam, it is unanimously resolved and adopted that Council confirms its commitment to have the eligible work carried out according to the terms and conditions in force, recognizing that in in the event of non-compliance with these, financial assistance will be terminated, and certifies that Mayor Corey Spence and Director General Alicia Jones are duly authorized to sign any document or agreement to this effect with the Ministry of Transport.

Adopted

123-22/06 *Final Report MTQ – 2021 Compensation*

WHEREAS the Ministère des Transports paid compensation of $599,970 for the maintenance of the local road network for the calendar year 2021;

WHEREAS the compensation distributed to the Municipality is for the routine and preventive maintenance of local roads 1 and 2 as well as the elements of the bridges, located on these roads, for which the Municipality is responsible;

It is proposed by Councilor Schryer, seconded by Councilor Sallafranque and unanimously resolved and adopted that the Municipality of L'Isle-aux-Allumettes informs the Ministry of Transport of the use of compensation for the routine and preventive maintenance, in accordance with the objectives of the Maintenance of local roads component.

Adopted

**Public Security**

Councillor Fleming, Chair of the Public Security committee, gives a verbal report.

**Community, Culture & Recreation**

Councillor Chafe, Chair of the Community, Culture & Recreation committee, gives a verbal report. The following recommendations are presented to Council.

124-22/06 *Farmers Market*

Moved by Councillor Chafe, seconded by Councillor Adam, to approve a contribution of $25,000 to the Chapeau Agricultural Society, conditional upon the completion of their Farmers Market Project, within the year 2022, as discussed.

Adopted

**Revitalization**

Councillor Sallafranque, Chair of the Revitalization committee, gives a verbal report.

**Administration**

Councillor Adam, Chair of the Administration committee, gives a verbal report. The following recommendations are presented to Council.

125-22/06 *Summer students*

Moved by Councillor Adam, seconded by Councillor McGuire, to authorize the Director General to proceed with the interviews and selection of for the summer students jobs, as discussed.

Adopted

126-22/06 *Collective Insurance FQM & Contract*

WHEREAS the Fédération québécoise des municipalités (hereinafter the “FQM”) has set up a group insurance program governed by one of its regulations (the “Program”);

WHEREAS to this end, the FQM issued a call for tenders bearing number FQM-2021-002 dated July 5, 2021;

WHEREAS to follow up on this call for tenders process, the FQM has become the Policyholder of a group insurance contract with Desjardins Financial Security, life insurance company (hereinafter: the “Contract”);

WHEREAS the FQM has mandated its subsidiary FQM Assurances Inc., broker in group insurance, the mandate the application of the Contract and to advise the municipalities, their officials and employees as to all questions where a broker's license is required under the Act respecting the distribution of financial products and services, c. D-9.2;

WHEREAS under the Municipal Code of Quebec, a municipality, an RCM or a municipal body may subscribe, for the benefit of its civil servants and employees, to a group insurance contract for which the Policyholder is the FQM;

WHEREAS the Contract entered into force on January 1, 2022;

WHEREAS the Contract is automatically renewable every year;

CONSEQUENTLY, it is proposed by Councilor Adam, seconded by Councilor Sallafranque, and resolved:

* THAT the municipality of L'Isle-aux-Allumettes adheres for the benefit of its officials and employees to the Program and is governed by the Contract dated June 1, 2022;
* THAT the Municipality pay the premiums for the year of coverage as well as all premiums and premium adjustments for each subsequent insurance year;
* THAT the Municipality respects the terms and conditions of the Program and the Contract;
* THAT the Municipality maintain its participation in the Program by subscribing, without additional formality, to any group insurance contract concluded by the FQM to follow up on a call for tenders to replace the Contract and by respecting the terms and conditions therein;
* THAT the Municipality maintain the insurance coverage provided for in the Contract or in any contract replacing it, and this, until the Municipality terminates, in accordance with the By-law, its participation by sending the FQM a written notice of at least one (1) year mentioning his intention to no longer participate in the Program;
* THAT the Municipality authorizes its Director General to perform any act and transmit any document resulting from the Municipality's adherence to the Contract or any contract replacing it;
* THAT the Municipality authorizes FQM Assurances Inc. and any firm of consulting actuaries designated by the latter, to have access to its group insurance file with the insurer in compliance with the rules of protection of personal information;
* THAT the Municipality grant FQM Assurance Inc. and any firm of consulting actuaries designated by the latter, the mandate to act as expert advisor and exclusive broker in group insurance and that they be the only persons appointed and authorized to represent it with the designated insurer with respect to the application of the group insurance plan;
* THAT this resolution in no way limits the right of the FQM to revoke its designated representatives and substitute another;
* THAT this resolution be immediate and revoke any other resolution previously granted on the same subject as this resolution, without further notice.

Adopted

**11. Review of monthly payables**

The list of accounts payables for the month of May is presented.

**12. Questions from the public**

 None.

 **13. Varia**

 None.

 **14. In camera session**

Councillor Chafe leaves the meeting in progress, at 8:20pm

127-22/06 Moved by Councillor Adam, seconded by Councillor Sallafranque, to proceed with the discussion in-camera, at 8:21pm.

Adopted

128-22/06 Moved by Councillor Adam, seconded by Councillor Sallafranque, to return to the meeting in progress, at 8:40pm.

Adopted

 Councillor Chafe returns to the meeting in progress, at 8:43pm.

129-22/06 *Community Development Officer*

 Moved by Councillor Sallafranque, seconded by Councillor McGuire, to approve the hiring of Chantal Lair to the position of Community Development Coordinator/Officer, as discussed.

 FOR: AGAINST:

 Mariette Sallafranque Patrick Fleming

 Nancy McGuire

 Brian Adam

 Ivan Schryer

Councillor Chafe abstains from the discussions and the vote.

Adopted on Division

130-22/06 *Contract West Pontiac Connects*

Moved by Councillor McGuire, seconded by Councillor Adam, to increase the hours within the administrative contract with West Pontiac Connects, as discussed.

Adopted

**15. Date of next meeting**

The next regular meeting will be held on July 5th, 2022 at 7:00 p.m. at the Municipal office.

131-22/06 *Change date – September meeting*

 Moved by Councillor Sallafranque, seconded by Councillor Chafe, to change the date of the regular meeting for the month of September to Wednesday, September 14th at 7pm, as discussed.

Adopted

**16. Closing of meeting**

132-22/06 Moved by Councillor Fleming and seconded by Councillor Sallafranque that the meeting be adjourned at 8:50pm.

Adopted

 Director General / Clerk-treasurer Mayor

I, *Corey Spence, Mayor*, certify that the signing of these minutes is equivalent to the signature by me of all the resolutions it contains, according to section 142 (2) of the Municipal Code.

*La version française est la version officielle - The French version is the official version*