Province of Québec

Municipality of L’Isle-aux-Allumettes

Regular meeting of the Municipal Council of L’Isle-aux-Allumettes held April 6th, 2021 at 7:00 P.M. at the Municipal Office in Chapeau.

The meeting is held by teleconference, due to the current pandemic restrictions in effect. On the phone are present his Worship Mayor Winston Sunstrum and Councillors Pat Tallon, Roger Lavoie, Nancy McGuire, Pat Montgomery, Mariette Sallafranque and Louis Lair.

Alicia Jones, Director General, is in attendance.

* + 1. **Opening of meeting**

The Mayor welcomes everyone and declares the meeting to be open.

1. **Roll call**

All present.

1. **Conflict of interest (if applicable)**

None.

**4. Adoption of agenda**

065-21/04 Moved by Councillor Lair to adopt the agenda as presented and amended.

Adopted

**5. Adoption of minutes**

066-21/04 Moved by Councillor McGuire that the minutes of the regular meeting of March 2nd, 2021 be accepted.

Adopted

**6. Questions from the public**

 Councillor McGuire presents a question from Mr. Brian Coventry regarding his property. The question will be forwarded to the Municipal Inspector.

 **7. Correspondence**

Mr. Neil Fleming, from DWKS, wishes to present a project proposal for a multi-sports pad at the school.

Council will await the formal proposal and discuss in committee.

 **8. Committee Reports**

 **Land-use Planning & By-Laws**

Councillor Lair, Chair of the Land-use Planning & By-Law Committee, gives a verbal report.

067-21/04 *Notice of Motion – ByLaw regarding the use of trailers*

A notice of motion is given by Councillor Lair and a draft Bylaw is discussed regarding the use of trailers and recreational vehicles outside of designated campgrounds

068-21/04 *Municipal Road Names*

Moved by Councillor Lair that the following road names be designated by the Municipality, for their municipal roads, and that these be submitted to the Commission de Toponymie du Québec for their registration:

* Chemins du 4e Rang, du 5e Rang, du 6e Rang, du 7e Rang, Baptiste-Roy, East Range, Cottage, Check Line, du Cimetière, Desjardinsville, Gagnon, Lapierre, Larivière, McCrea, Pembroke, Phelan, Picotte, Plains Creek, River, Sallafranque, Sikorski, Upper Pembroke, de Wabash, Riverview, Louisa, Gribbon, Giroux, Raymond Line, Airport.
* Rues Centennial, Front, King, Notre-Dame, du Parc, Rochon, Saint-Jacques, Saint-Patrick.

Adopted

069-21/04 *Private road names*

Moved by Councillor Lair that the following road names be recognized by the Municipality as private roads currently in use on their territory, without recognizing any legal responsibility of ownership nor maintenance:

* Chemins Bertrand, Jacob’s Reef, des Rapides, Campbell, Island View, Montgomery, Whispering Water, Ranch, Duchene, Sunset, Channel, de L’Ile-Leblanc, Ziebell, Angus-Kennedy, Dupuis, Landing, Violet-Robert, Murphys Point, O’Brien’s Bay, McCool, Jean-B-Taylor, Notre-Dame-du-Lac, Leacy, AJ Green, Demers, Irvin, William, George, Maxime, Elm, Cedar, Spruce, Balsam, Duff, de l’Ile-Morrison, Allard, Ryan, Keogh, Willow, Pine, du Lac Cranson, Birch, A, Beech, Pax, D, Fitzpatrick, E, F, G, H, I, J, K, L, M, Hemlock, Owl’s Landing, P, Crites, Spence, Walnut, Gervais, Maple, Sumac, Basswood, Blue-Jay, Ash, Maryland, Aspen, Holly, Alder, Robin, Laurentian, Tamarack, Redwood, Clora et croissant Françoise.

Adopted

070-21/04 *Dangerous Dogs – Provincial ByLaw*

Moved by Councillor Lair that this Municipality appoint the Municipal Inspector as their designate to enforce the municipal portion of the Provincial Bylaw on Dangerous Dogs entitled Regulation respecting the application of the Act to promote the protection of persons by establishing a framework with regards to dogs (chap. P38.002, s.1).

Adopted

 **Public Works**

Councillor Montgomery, Chair of the Public Works Committee, gives a verbal report.

071-21/04 *Municipal Water Infrastructure Fund (FIMEAU) - Signing the agreement*

WHEREAS the Municipality of L'Isle-aux-Allumettes made an application for funding through the Fund for municipal water infrastructure (FIMEAU) with the Ministry of Municipal Affairs and Housing, project # 2027009 for the replacement of the water and sewer mains on Saint-Jacques, Saint-Patrick, Notre-Dame, King, Front and Rochon streets.

WHEREAS the Municipality of L'Isle-aux-Allumettes has received a memorandum of understanding setting out the terms and conditions as well as the maximum financial assistance of $ 3,986,914.

THEREFORE, it is moved by Councillor Patrick Montgomery and unanimously resolved by all members

THAT the Municipal Council of L'Isle-aux-Allumettes accepts the memorandum of understanding with the Ministry of Municipal Affairs and Housing regarding the granting of financial assistance for project # 2027009, within the framework of the Fund for municipal water infrastructure (FIMEAU) - component 1.1 renewal of pipes.

THAT the Mayor, or his replacement, be authorized to sign, for and on behalf of the Municipality, the said memorandum of understanding.

 Adopted

072-21/04 *Tender – Gravel Crushing*

The results for the tender by invitation 2021-ALLU-004 for crushing of granular materials were as follows:

 DJB Transports: no bid submitted

 Entreprises Stanton: no bid submitted

 H&H Construction: $96,000

 Morin Sable & Gravier: $98,000

Moved by Councillor Montgomery to accept the lowest conforming bid, submitted by H&H Construction.

Adopted

073-21/04 *Tender – Surface Treatment*

The results for the public tender 2021-ALLU-003 for the Surface Treatment projects, in conjunction with the Municipality of Chichester, were as follows:

 Entreprises Bourget: $284,707.30

 Sintra (Franroc): $275,121.95

Moved by Councillor Montgomery to accept the lowest conforming bid, submitted by Sintra. This total price represents an amount of $183,644.39 for L’Isle-aux-Allumettes and $91,477.56 for Chichester.

Adopted

074-21/04 *Tender – Snowplowing 2021-2024 South East*

The results for the public tender 2021-ALLU-006 SE for the snowplowing and winter seasonal maintenance for 3 years 2021-2024 for the municipal roads in the South East sector were as follows:

 JWK Contracting: $ 328,241.06

 M. Kidd & Sons: $ 312,778.13

 Excavation P. Huot: $1,032,015.60

 Kerry Mullen: $ 245,748.71

Moved by Councillor Montgomery to accept the lowest conforming bid, submitted by Kerry Mullen.

Adopted

075-21/04 *Tender – Snowplowing 2021-2024 North East*

The results for the public tender 2021-ALLU-006 NE for the snowplowing and winter seasonal maintenance for 3 years 2021-2024 for the municipal roads in the North East sector were as follows:

 JWK Contracting: $ 255,069.96

 M. Kidd & Sons: $ 242,528.49

 Excavation P. Huot: $ 800,226.00

 Kerry Mullen: $ 190,553.81

Moved by Councillor Tallon to accept the lowest conforming bid, submitted by Kerry Mullen.

Adopted

076-21/04 *Tender – Snowplowing 2021-2024 North West*

The results for the public tender 2021-ALLU-006 NO for the snowplowing and winter seasonal maintenance for 3 years 2021-2024 for the municipal roads in the North West sector were as follows:

 JWK Contracting: $ 255,997.50

 M. Kidd & Sons: $ 214,094.12

Moved by Councillor Tallon to accept the lowest conforming bid, submitted by M. Kidd & Sons.

Adopted

077-21/04 *Tender – Snowplowing 2021-2024 South West*

The results for the public tender 2021-ALLU-006 SO for the snowplowing and winter seasonal maintenance for 3 years 2021-2024 for the municipal roads in the South West sector were as follows:

 JWK Contracting: $ 255,387.24

 M. Kidd & Sons: $ 241,859.45

Moved by Councillor Montgomery to accept the lowest conforming bid, submitted by M. Kidd & Sons.

Adopted

078-21/04 *Grant application – HVAC project*

Moved by Councillor Montgomery that this Municipality make an application for funding through the Municipal Construction and Infrastructure Program (RÉCIM) for the upgrade to the HVAC system in the Municipal Office, to agree to assume all expenses not covered by the program, and to authorize the Director General to sign and send all required documentation.

 Adopted

 **Administration**

Councillor Sallafranque, Chair of the Administration Committee, gives a verbal report.

079-21/04 *Grant application – Asset Management Plan*

Moved by Councillor Sallafranque and resolved that:

* the Municipality authorizes the Director General to apply for a grant to the Municipal Asset Management Program of the Federation of Canadian Municipalities for the development of a municipal asset management policy and plan;
* the municipality undertakes to carry out the following activities within the framework of the proposed project: creation of an asset management policy, creation of a registry, creation of a master plan and training of municipal employees;
* the municipality commits 20% of the total project costs, up to a maximum of $10,000, of its regular operating budget to finance the costs associated with this project.

Adopted

The 2019 audited Financial Statements and Auditors Report are given to Council.

 **Marketing**

Councillor McGuire, Chair of the Marketing Committee, gives a verbal report.

Councillor Tallon gives a report related to the newly named non-profit organization, Allumettes Island Tourism Committee (AITC).

 **Family & Seniors**

Councillor Lavoie, Chair of the Family & Seniors Committee, gives a verbal report.

080-21/04 *Chapeau RA – Summer Camp donation*

Moved by Councillor Lavoie to approve a donation request for $2,000 to the Chapeau RA for their Summer Camp program, conditional on the camp being held.

Adopted

 **Public Security**

Councillor Tallon, Chair of the Public Security Committee, gives a verbal report.

 **9. Approval of accounts**

081-21/04 Moved by Councillor Sallafranque that the bills be paid as per the list presented.

Adopted

*Certificate of Availability of Funds*

I, the undersigned, *Alicia Jones, Director General / Secretary-Treasurer* for the Municipality of L’Isle-aux-Allumettes, certify that there are sufficient credits available to pay the expenses as per the list presented.

Whereof, this certificate is given in Chapeau this April 6th, 2021.

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Alicia Jones

Director General / Secretary-Treasurer

**10. Questions from the public**

 None.

**11. Varia**

082-21/04 *Request for access under municipal road*

Moved by Councillor Lair to refuse the request by a property owner to create a private hydro access under a municipal road, as discussed.

 Adopted

083-21/04 *Properties listed for Land sale 2021*

Moved by Councillor Sallafranque that the Director General proceed to sell all the properties within the municipality whose property taxes have not been paid, at the land sale of the MRC Pontiac scheduled this September 9th, 2021, and this, according to the requirements of article 1022 of the Municipal Code of Quebec; and to authorize the DG to act and bid on behalf of the Municipality on the day of the sale.

Adopted

 **12. In camera session**

084-21/04 Moved by Councillor Sallafranque that the session continues in camera, at 8:05pm.

Adopted

085-21/04 Moved by Councillor Sallafranque to return to the meeting in progress, at 8:15pm.

Adopted

086-21/04 *Janitor position*

Moved by Councillor Sallafranque to proceed with a contract with Kenneth Fleury for the janitor/cleaning position for the municipal office and St-Joseph Hall buildings, conditional on positive references and background verification, and to authorize the Director General to sign said contract.

Adopted

087-21/04 *Sale of property – Lot 4 786 069*

Moved by Councillor McGuire to accept the offer to purchase for the lot 4786069, for an amount of $3,000, with permission to renovate or reconstruct, conditional on completion of the work within 18 months following the date of final sale, as discussed and described in the counter-offer.

Adopted

**13. Date of next meeting**

The next meeting will be held May 4th, 2021 at 7:00 p.m. at the Municipal Office.

**14. Closing of meeting**

088-21/04 Moved by Councillor Lavoie that the meeting be adjourned at 8:20 pm.

Adopted

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I, *Winston Sunstrum, Mayor*, certify that the signing of these minutes is equivalent to the signature by me of all the resolutions it contains, according to section 142 (2) of the Municipal Code.

*La version française est la version officielle - The French version is the official version*