

Province of Québec  
Municipality of L'Isle-aux-Allumettes

SPECIAL meeting of the Municipal Council of L'Isle-aux-Allumettes held March 17<sup>th</sup>, 2020 at 9:00AM at the Municipal office in Chapeau.

At which were present his Worship Mayor Winston Sunstrum and Councillors Pat Tallon, Nancy McGuire, Roger Lavoie, Pat Montgomery, Mariette Sallafranque and Louis Lair.

Alicia Jones, Director General, is in attendance.

**1. Opening of meeting**

The Mayor welcomes everyone and declares the meeting to be open.

**2. Declaration of Conformity**

Considering Articles 152 and 158 of the Municipal Code of Quebec (C.M.);

Considering that the Director General declares that a Notice of Convocation for this Special meeting has been served to each member of the Council on March 13<sup>th</sup>, 2020, in accordance with Article 156 of the C.M.;

Considering Article 153 of the C.M. states that the Notice of convocation must be mentioned in the Minutes;

073-20/03 It is thus declared that the Special meeting of March 17<sup>th</sup>, 2020 will be held according to the agenda presented.

**3. Adoption of agenda**

074-20/03 Moved by Councillor Sallafranque to adopt the agenda as presented.

Adopted

**4. Coronavirus Pandemic**

075-20/03 Measures following Coronavirus pandemic

Moved by Councillor Lair to implement the following measures in response to the COVID-19 pandemic:

- Closure of the Municipal Office and other buildings to the Public
- Implement 'work-from-home' measures for office employees
- Maintain roads/water/sewer services with employees on rotation
- Maintain Transfer Site hours; staff to take additional precautions
- Future meetings of Council to be held by teleconference
- Communicate the above measures by all media means, if possible.

Adopted

**5. Tender**

076-20/03 Tender results – Engineering Plans (PIRRL)

Submissions were received for the call for tender 2020-ALLU-002 for the Engineering Plans for the PIRRL Road work; the tenders were reviewed and scored according to the methods as indicated in the tender documents; the ranks and prices, based on these scores are presented as follows:

		Points	Price
#1	CIMA +	11.9	\$123,000
#2	Shellex gr. Const.	9.7	\$144,000
#3	Les Services Exp	3.8	\$380,000

Moved by Councillor Lair to award the contract to the highest ranked bidder; CIMA + for a total price of \$123,000 plus taxes, as discussed.

Adopted

**6. Closing of meeting**

077-20/03

Moved by Councillor Sallafranque that the meeting be adjourned at 9:55am.  
Adopted

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Director General / Secretary-treasurer

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Mayor

I, *Winston Sunstrum, Mayor*, certify that the signing of these minutes is equivalent to the signature by me of all the resolutions it contains, according to section 142 (2) of the Municipal Code.

*La version française est la version officielle - The French version is the official version*